

MINUTES OF MEETING

A meeting of the ICT committee is held on 16-10-2020 at 01:45 P.M in the office chamber of Hon'ble District & Sessions Judge, Goalpara in the presence of Ld. CJM-Goalpara, DIO-NIC, Systems Officer and Systems Assistant.


The members after discussing various issues related to ICT implementation at Goalpara District Judiciary, arrived at the following resolutions:

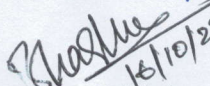
1. The committee unanimously resolves to direct Systems Officer to prepare list of VC items for AMC and invite quotations from firms. For this, the necessary fund will be required to be sanctioned by Hon'ble Gauhati High Court before work allocation to vendor.
2. The committee unanimously resolves to direct Systems Officer to arrange a training for the judicial officers regarding use of digital signature at the earliest.
3. The committee unanimously resolves to request all the Judicial Officers to use the VC room at ground floor of District Court, Golpara for production of UTP's through VC.
4. The committee unanimously resolves to request CJM, Goalpara to engage two dedicated staffs for filing of cases through CIS so that the Systems Officer/Systems Assistant can train them and proper & correct data entry can be supervised.
5. The committee unanimously resolves to direct Systems Officer to invite quotation from firms to procure and repair the below listed items:

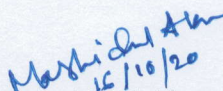
Sl. No.	Items to Procure	Make/Model	Quantity
1	CPU	HP/DELL	2
2	Laser Printer	HP/Canon	2
3	Network Switch	CISCO	1
4	Sub Woofer Speaker	Any	1
5	Accessories(Keyboard, Mouse, Pendrive etc)	Any	As per requirement.

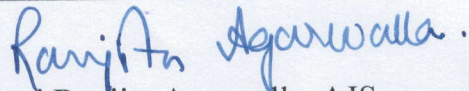
Sl. No.	Items to Repair	Quantity
1	HP Proliant Server	2
2	Desktop	2
3	Printer	2
4	Scanner	1

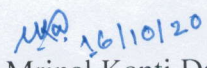
Members Present


Shri T.K. Bhattacharjee, AJS
District & Sessions Judge, Goalpara
Chairman 16/10/20.


Shri Bhakar Malakar
DIO-NIC, Goalpara
Member


Shri Mashidul Alam
Systems Assistant, Goalpara
Member


Smti Ranjita Agarwalla, AJS
CJM, Goalpara
Nodal Officer


Shri Mrinal Kanti Das
Systems Officer, Goalpara
Member